

# APPLICATION FOR EMPLOYMENT

Southwest Mississippi Electric Power Association (“Southwest Electric”) is an equal opportunity provider and employer. The Nondiscrimination Statement can be found on our website, [www.southwestelectric.coop](http://www.southwestelectric.coop).

Please complete all fields. Incomplete information could disqualify you from further consideration.

Position Desired \_\_\_\_\_

Today’s Date \_\_\_\_\_ Date Available to Start \_\_\_\_\_

## PERSONAL INFORMATION

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email Address \_\_\_\_\_

Yes No

\_\_\_\_ Are you eligible to work in the U.S.?

\_\_\_\_ Have you ever been terminated from employment or asked to resign by an employer?

If yes, please provide company names and details:

\_\_\_\_\_

\_\_\_\_ Can you work overtime, including weekends?

\_\_\_\_ Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation?

\_\_\_\_ Do you have a Commercial Driver’s License?

State Issued: \_\_\_\_\_ Class: \_\_\_\_\_

Restrictions: \_\_\_\_\_

\_\_\_\_ Have you worked for Southwest Electric before? If yes, explain.

\_\_\_\_\_

\_\_\_\_ Do you know anyone who works for Southwest Electric? If yes, who?

\_\_\_\_\_

## EMPLOYMENT HISTORY

Include your last five years of employment history, including any period of unemployment, starting with the most recent. Attached additional pages if necessary.

Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
Title Held/Position \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
Job Duties \_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
Title Held/Position \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
Job Duties \_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
Title Held/Position \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
Job Duties \_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
Title Held/Position \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
Job Duties \_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

## EDUCATION

	Name and Location	Degree or Certificate Received	Major or Subjects Studied
High School			
College/University			
Trade, Business or Online School			

Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? If yes, explain.

## REFERENCES

Give the names of three people not related to you whom you have known at least three years.

Name	Address, Phone, Email	Company	Years Acquainted

*Please read carefully before signing.*

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Southwest Electric to hire me. If I am hired, I understand that either Southwest Electric or I can terminate my employment at any time and for any reason, with or without cause, and without prior notice. I understand that no representative of Southwest Electric has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to Southwest Electric true and complete information on this application. No requested information has been concealed. I authorize Southwest Electric to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*This application is only valid for 60 days from the date above.*